

Set out a writing station

Check the supplies before a class or small-group session. Ordinary pencils and paper are enough to begin.

☐ Sharpened pencils and a safe place for spare supplies.

☐ Erasers for learners who want to revise a letter.

☐ Enough ruled paper or printed practice pages.

☐ A clear letter model that matches the lesson.

☐ Desk space, comfortable seating and adequate light.

☐ An accessible alternative for anyone who needs one.

One adjustment to try next time _____

Optional: pencil grips, a sloped surface or wider lines if they help a particular learner. They are not required purchases.